

### Criterion B: Record of tasks

Date	Action	Details	Comments / Follow up	Date Completed	Criterion
Jun 2010	Initial discussion with the Comp Sci teacher	Met with Mrs Smith (Margaret)	-----	18 <sup>th</sup> June 2010	A
Jun 2010	Preliminary discussion with Margaret	Margaret outlined the basic requirements for her me to address	Investigated different software types	21 <sup>st</sup> June	A
Jun 2010	Second discussion with Margaret	Solution(s) discussed and spreadsheet was chosen.  Success criteria identified	Look at examples of spreadsheets on the web, in school shared files and any from my own files	24 <sup>th</sup> June	A
Jun 2010	Third meeting with Margaret	First draft designs completed and approved	Check that Margaret has the information for the database	28 <sup>th</sup> June	B
July 2010	Agree on a schedule for developing the product	Project schedule developed indicating key milestones in discussion with Margaret	Date that prototype (version 1) is required by Margaret	15 <sup>th</sup> July	B
July 2010	Design the product (prototype)	Prototype product designs developed in discussion with Margaret.	Think about how to test the product	6 <sup>th</sup> July	B, D
July 2010	Develop the product (start)		Margaret to input student results into her spreadsheet until product ready		B, C, D
July 2010	Create sheets, tables to hold results	Start to think about code required		8 <sup>th</sup> July	B, C, D
July 2010	Create code		Test as developed using MsgBox and selected data	12 <sup>th</sup> July	B, C, D
July 2010	Complete product	All testing carried out	Data added by pasting it in to spreadsheet		C, D

August 2010	Vacation	-----	-----	-----	-----
Sept 2010	Version 2 designed	Discussion with Sean	Ideas for version 2 agreed	18 <sup>th</sup> Sept	B
Oct 2010	Agree on a schedule for developing the product	Project schedule developed indicating new key milestones in discussion with Sean			B
Oct 2010	Design the product (prototype)	Improved product designs developed in discussion with Sean.	Internal deadline required by school	25 <sup>th</sup> Oct	B, D
Nov 2010	Create code	Use online forums where necessary	Test as developed using MsgBox and selected data	10 <sup>th</sup> Dec	B, C, D
Jan 2011	Complete product (version 2)	All testing carried out		15 <sup>th</sup> Jan	C, D
Feb 2011	Solution handed over to Sean		-----	1 <sup>st</sup> Feb	C, D
Feb 2011	Feedback received from Sean	Sean gave feedback on whether the product met his needs	Sean suggested to receive feedback from Margaret as well	15 <sup>th</sup> Feb	A, B, E
Feb 2011	Ideas for improving the spreadsheet	Following the feedback from Sean and Margaret recommendations were made for further improvements to the spreadsheet.		28 <sup>th</sup> Feb	E